

MEMOS FROM JOSH HESPELER, SANTA CRUZ SITE LEAD

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Distributed Sept. 11, 3:37 p.m. PT

Team,

I wanted to share the anticipated plan and protocol for welcoming employees back to the Santa Cruz Facility (SCF). Evacuation orders need to be lifted before employees can return to SCF. Once lifted, we will begin a phased approach to bring employees back on campus as buildings are cleared for re-occupancy. Below is the projected schedule, as of today, Sept. 11. Please work with your leader to coordinate specific return dates.*

- Week of Sept. 14: Buildings 601-1, 601-2, 602, 637 and 654
- Week of Sept. 21: Buildings 601-3, 601-4, 632-2 and 632-3

Please note this plan may shift based on local evacuation orders and facility progress or delays. **Do not report back to the SCF until you hear directly from your leadership.*

Environmental Safety and Health (ESH) Guidance

Employees working in designated buildings that have been cleared for re-occupancy will only need the normal Personal Protective Equipment (PPE) for the task(s) they are doing, including face coverings per Lockheed Martin COVID-19 policy. Visit the COVID-19 [Space Employee Toolkit](#) for more information. Note: Employees working remotely based on COVID-19 guidance should continue to do so. This reintroduction only applies to employees who were working on-site during the COVID-19 pandemic.

Certain areas and buildings still pose hazards and have been fenced off and barricaded to prevent entry. **For your own safety, do not go into restricted buildings – entry is only permitted in the buildings you are assigned to.**

As a general reminder, photos are not permitted at SCF. Please refrain from taking photos and do not speculate about facility damage, as things are constantly changing and buildings are being repaired and brought up to production standards.

You will continue to hear from your leaders as re-occupancy plans develop. Please continue to coordinate with your leadership for daily assignments and reporting locations.

Thanks,

Josh